



MARITIME INDUSTRY AUTHORITY

PANGASIWAAN NG KALAKALANG PANDAGAT

<http://www.marina.gov.ph>

STCW ADVISORY NO. 2015 - 25

TO : ALL ACCREDITED MARITIME INSTRUCTORS AND ASSESSORS OF MARITIME TRAINING INSTITUTIONS (MTIs), MARITIME HIGHER EDUCATION INSTITUTIONS, OTHER ENTITIES AND INDIVIDUALS CONCERNED

SUBJECT : ACCEPTANCE OF APPLICATIONS AT MROs FOR THE REVALIDATION OF COCs, COEs, GOCs, COPs AND MARINA LICENSES/ IDs OF INSTRUCTORS AND ASSESSORS

In line with the above-captioned subject, all MARINA Regional Offices (MROs) are hereby authorized to accept applications from all accredited Maritime Instructors and Assessors of Maritime Training Institutions (MTIs) and Maritime Higher Education Institutions for the revalidation of their Certificates of Competency (COCs), Certificates of Endorsement (COEs), General Operator's Certificates (GOCs), Certificates of Proficiency (COPs) and MARINA Licenses/ IDs.

For the issuance of MARINA licenses/ IDs:

Instructor/Assessor
<ul style="list-style-type: none">• Photocopy of valid COC/COE• Certificate of Employment indicating the duration of teaching experience and course/subjects taught• Board Certificate• Certification from School/ Interim accreditation of Training Center• Letter of approval as assessor/instructor (MTI)• Seafarer's Registration Number (SRN) through scsmarinaph.com• Picture (Passport size with proper shoulder board and with white background)• E-signature (2.0 thickness)

Please see attached for reference of the documentary requirements for the revalidation of COCs, COEs, GOCs, COPs and MARINA Licenses/ IDs.

For information and guidance.

Manila, Philippines, 30 October 2015.

Submitted:



HERMINIO P. ESTANIEL JR., MM
OIC - Executive Director

Approved:



DR. MAXIMO Q MEJIA JR.
Administrator

CERTIFICATION

This is to certify that STCW Advisory No. 2015-25 by the Administrator on 30 October 2015.



ATTY. JABETH SENA JEPATH A. DACANAY
Deputy Executive Director

DOCUMENTARY REQUIREMENTS: PLEASE BRING ONE (1) SET PHOTOCOPY AND ORIGINAL DOCUMENTS FOR VERIFICATION

POSITION	ISSUANCE	REVALIDATION
MASTER MARINER, CHIEF ENGINEER, CHIEF MATE AND SECOND ENGINEER	<ul style="list-style-type: none"> ▪ Theoretical / Practical assessment result or PRC Board rating with original receipt ▪ Last issued COC / COE ▪ GOC (for Master and Chief Mate) ▪ Proof of successful completion of training in ECDIS (generic) (For Master and Chief Mate) ▪ Proof of successful completion of OIC-updating Course part B ▪ Proof of successful completion of training in MLC ▪ Colored picture passport size white background with shoulder board (4 bars for M/M, and C/E, 3 bars for C/M and 2/E) 	<ul style="list-style-type: none"> ▪ Last issued COC / COE ▪ GOC (for Master and Chief Mate) ▪ Proof of successful completion of training in MLC ▪ Colored picture passport size white background with shoulder board (4 bars for M/M, and C/E, 3 bars for C/M and 2/E)
OIC-NAVIGATIONAL WATCH, OIC-ENGINEERING WATCH AND ELECTRO TECHNICAL OFFICER	<ul style="list-style-type: none"> ▪ Theoretical / Practical assessment result or PRC Board rating with original receipt ▪ GOC (for OIC-NW) ▪ Proof of successful completion of training in ARPA, ECDIS and SSBT with BRM (for OIC-NW) ▪ Proof of successful completion of training in ERS with ERRM (for OIC-EW) ▪ Proof of successful completion of OIC-updating Course part A ▪ Colored picture passport size white background with shoulder board (2 bars for OIC-NW/EW) 	<ul style="list-style-type: none"> ▪ GOC (for OIC-NW) ▪ Proof of successful completion of OIC-updating Course part A ▪ Colored picture passport size white background with shoulder board (2 bars for OIC-NW/EW)
Common requirements for issuance and revalidation of COC / COE <ul style="list-style-type: none"> ▪ COP of BT, PSCRB, ATFF, MEFA (MECA for M/M and C/M only), PFRB if available ▪ For the seafarer with Oil / Chemical vessel experience (BTOC, STOT/ATOT, STCT/ATCT) ▪ For the seafarer with LNG / LPG vessel experience (BTLGT, STLGT/ATLGT) ▪ Approved seagoing service record from the company / manning ▪ Original and photocopy of SIRB ▪ Valid medical certificate for sea going service in PEME form from DOH accredited Clinic / Hospital ▪ Long brown envelope 		Additional requirements for expedite processing: <ul style="list-style-type: none"> ▪ Original and Certified True Copy of: <ul style="list-style-type: none"> - Letter of request for expedite from company - POEA contract - Flight Details - Overseas and Employment Certificate (OEC)

GOC	ISSUANCE	REVALIDATION
	<ul style="list-style-type: none"> ▪ Training certificate for GMDSS / GOC from training center ▪ Result of practical examination from assessment center ▪ Result of theoretical examination from NTC 	<ul style="list-style-type: none"> ▪ GOC issued under NTC
Common requirements for GOC issuance and revalidation <ul style="list-style-type: none"> ▪ Approved seagoing service record from the company / manning ▪ Original and photocopy of SIRB ▪ Valid medical certificate for sea going service in PEME form from DOH accredited Clinic / Hospital ▪ Long brown envelope 		

MARINA LICENSE / ID	ISSUANCE	RENEWAL
	<ul style="list-style-type: none"> ▪ Seafarer Registration Number (SRN) through SCS ▪ COC / COE issued by MARINA / PRC 	<ul style="list-style-type: none"> ▪ Revalidated COC / COE issued by MARINA
Candidate who can apply for MARINA License / ID: <ul style="list-style-type: none"> ▪ Who has completed all the requirements ▪ With a valid PRC license, but without COC ▪ With a valid PRC license and COC ▪ With an expired PRC license, but without COC 		

COP	ISSUANCE	REVALIDATION
BTOC and BTLGT	<ul style="list-style-type: none"> ▪ Certified True Copy of Training Completion and Records of Assessment (TCROA) ▪ Enrollment report and training certificate issued 	
ATOT, ATCT and ATLGT	<ul style="list-style-type: none"> ▪ Photocopy of COP of BTOC / BTLGT / GTF ▪ Seagoing service on board in OIL vessel for ATOT 	<ul style="list-style-type: none"> ▪ Seagoing service on board in Chemical vessel for ATCT ▪ Seagoing service on board in LPG / LNG vessel for ATLGT
BT, SDSD	<ul style="list-style-type: none"> ▪ Certified True Copy of Training Completion and Records of Assessment (TCROA) ▪ Enrollment report and training certificate issued 	<ul style="list-style-type: none"> ▪ Basic Training (Updating and Refresher)
ATFF	<ul style="list-style-type: none"> ▪ Certified True Copy of Training Completion and Records of Assessment (TCROA) ▪ Enrollment report and training certificate issued 	<ul style="list-style-type: none"> ▪ Refresher Course
PSCRB	<ul style="list-style-type: none"> ▪ Approved seagoing service record of not less than six (6) months for the last five (5) years from the company / manning 	
PFRB	<ul style="list-style-type: none"> ▪ Photocopy of COP of PSCRB 	
MEFA	<ul style="list-style-type: none"> ▪ Certified True Copy of Training Completion and Records of Assessment (TCROA) ▪ Enrollment report and training certificate issued 	<ul style="list-style-type: none"> ▪ No need to revalidate (NOTE: NAC Certificate should be Revalidated under MARINA)
MECA	<ul style="list-style-type: none"> ▪ Photocopy of COP of MEFA 	
SSO	<ul style="list-style-type: none"> ▪ Approved seagoing service record of not less than twelve (12) months for the last five (5) years from the company / manning 	
II/4 and III/4	<ul style="list-style-type: none"> ▪ COP in Basic Training ▪ Registry of Ratings Assessed and Certified (RRAC) ▪ Training Certificate in Navigational / Engineering Watchkeeping 	<ul style="list-style-type: none"> ▪ No need to revalidate (NOTE: TESDA Certificate should be Revalidated under MARINA)
II/5 and III/5	<ul style="list-style-type: none"> ▪ II/4 or III/4 COP issued by MARINA ▪ COP in Basic Training ▪ Training Certificate in Navigational / Engineering Watchkeeping 	
Common requirements for issuance / revalidation of COPs <ul style="list-style-type: none"> ▪ Old COP (for revalidation only) ▪ Certified True Copy of Training Completion and Records of Assessment (TCROA) Enrollment report and training certificate issued ▪ Approved seagoing service record from the company / manning ▪ Original and photocopy of SIRB ▪ Long brown envelope 		Additional requirements for expedite processing: <ul style="list-style-type: none"> ▪ Original and Certified True Copy of: <ul style="list-style-type: none"> - Letter of request for expedite from company - POEA contract - Flight Details - Overseas and Employment Certificate (OEC)